

JOB DESCRIPTION

District Deputy Grand Master

The Districts of this Grand Council shall remain as now organized, but may be re-divided by the Grand Master into suitable Districts with such boundaries as shall be approved by a majority of the Elective Grand Council Officers; and for each District, the Grand Master shall appoint a District Deputy Grand Master who shall be appointed to hold office during the pleasure of the Grand Master and until his successor is appointed. The District Deputy shall be a Present or a Past Master of a Council in this Grand Jurisdiction and a member in good standing in a Council in the District for which he is appointed.

It shall be the duty of the District Deputy Grand Master:

- 1.) To visit each Council in his District at least once in each Grand Council year.
- 2.) To keep in contact with all Councils in his District and to counsel with and advise the Council Officers.
- 3.) To promote and advance the interests of the Cryptic Rite and to encourage closer fellowship throughout the Jurisdiction.
- 4.) To represent the Grand Master in such matters as may be committed to him.
- 5.) To inspect the records of the Recorder, Treasurer and Trustees of the Councils in his District and to make a report to the Grand Master as to the manner in which such records and funds are kept and safeguarded.
- 6.) To inspect and impart, under the direction of the Grand Lecturer, the ritualistic work of the Rite, and to make a report to the Grand Lecturer immediately following the inspection.
- 7.) To arrange for and hold a convention in his District at least once in each year for the exemplification of the work of the Ritual and promotion of the interests of the Rite.
- 8.) To arrange and assist the Grand Officer assigned to his District or Councils therein in making his Official Visit.

