JOB DESCRIPTION

District Deputy Grand Master

The Districts of this Grand Council shall remain as now organized, but may be re-divided by the Grand Master into suitable Districts with such boundaries as shall be approved by a majority of the Elective Grand Council Officers; and for each District, the Grand Master shall appoint a District Deputy Grand Master who shall be appointed to hold office during the pleasure of the Grand Master and until his successor is appointed. The District Deputy shall be a Present or a Past Master of a Council in this Grand Jurisdiction and a member in good standing in a Council in the District for which he is appointed.

It shall be the duty of the District Deputy Grand Master:

1.) To visit each Council in his District at least once in each Grand Council year.

2.) To keep in contact with all Councils in his District and to counsel with and advise the Council Officers.

3.) To promote and advance the interests of the Cryptic Rite and to encourage closer fellowship throughout the Jurisdiction.

4.) To represent the Grand Master in such matters as may be committed to him.

5.) To inspect the records of the Recorder, Treasurer and Trustees of the Councils in his District and to make a report to the Grand Master as to the manner in which such records and funds are kept and safeguarded.

6.) To inspect and impart, under the direction of the Grand Lecturer, the ritualistic work of the Rite, and to make a report to the Grand Lecturer immediately following the inspection.

7.) To arrange for and hold a convention in his District at least once in each year for the exemplification of the work of the Ritual and promotion of the interests of the Rite.

8.) To arrange and assist the Grand Officer assigned to his District or Councils therein in making his Official Visit.